

MUNICIPAL MANAGER JOB DESCRIPTION

1. Overseeing the affairs of the Municipality
2. Developing policies, plans, strategies and programmes for delivery of services for approval by the Board;
3. Formulation and implementation of integrated development plans as guided by the Municipal Board;
4. Development and management of schemes, including site development in collaboration with relevant national and County agencies;
5. Implementation of national and County legislation;
6. Implementation of Board policies on control of land use, land sub-division, land development and zoning by public and private sectors;
7. Promotion of infrastructural development and services within the municipality;
8. Preparation for approval and implementation of the Municipal budget as approved;
9. Establishment, implementation and monitoring of performance management systems;
10. Implementation of any other Municipal Board decision; and
11. Any other duties as directed by the Board