

**COUNTY GOVERNMENT OF THARAKA NITHI**



**OFFICE OF THE MUNICIPAL MANAGER  
THE MUNICIPALITY OF KATHWANA**

THARAKA NITHI COUNTY GOVERNMENT  
MUNICIPAL MANAGER  
01 MAY 2024

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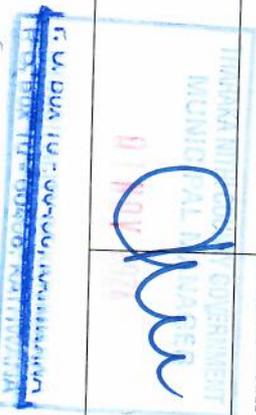
**P. O. BOX 10-60406  
KATHWANA**

**HIGHLIGHTS OF KATHWANA MUNICIPALITY BOARD MEETINGS FOR THE FY 2023/2024 AND FY 2024/2025**

FY 2023/2024		
2 <sup>nd</sup> Quarter 2023/2024		
Agenda		
	Resolution	
Election of the Chairperson	The Kathwana Municipality Full Board meeting held on 2 <sup>nd</sup> November, 2023 elected the Municipal Board Chairperson	Action taken by Board Members
Election of Vice Chairperson	The Kathwana Municipality Full Board meeting held on 2 <sup>nd</sup> November, 2023 elected the Vice Chairperson	Board Members
Formation of committees and selection of Chairpersons	The Kathwana Municipality Full Board meeting held on 2 <sup>nd</sup> November, 2023 formed the following committees: <ul style="list-style-type: none"> <li>• Health, Environment and Gender mainstreaming Committee</li> <li>• Finance, Administration and Industry Committee</li> <li>• Lands, Infrastructure, Urban Development and Transport Committee</li> <li>• Audit Committee, Risk Management and Grievance redress committee</li> </ul>	Board Members  Done

**3<sup>rd</sup> Quarter 2023/2024**

Agenda	Resolution	Action to be taken by	Status
Approval of Kathwana Municipality Workplan For FY 2023/2024	The Kathwana Municipality Full Board meeting held on 8 <sup>th</sup> March, 2024 adopted and approved the Annual Municipality workplan for FY 2023/2024 for implementation	Municipal Manager Board Members	Done
Approval of kathwana Municipality Full Board meeting Calendar for FY 2023/2024	The Kathwana Municipality Full Board meeting held on 8 <sup>th</sup> March, 2024 adopted and approved the Kathwana Municipality Full Board calendar for FY 2023/2024 for implementation	Municipal Manager Board Members	Done
Approval of Kathwana Municipality Public Citizen FORA FY 2023/2024	The Kathwana Municipality Full Board meeting held on 8 <sup>th</sup> March, 2024 adopted and approved the Kathwana Municipality Public Citizen FORA for FY 2023/2024	Municipal Manager Board Members	Done
Approval of Kathwana Municipality Budget estimates for FY 2024/2025	The Kathwana Municipality Full Board meeting held on 8 <sup>th</sup> March, 2024 adopted and approved the proposed Kathwana Municipality budget for FY 2024/2025 and forwarded it to the County Executive Committee for approval.	County Executive Committee	Done
Approval of Transfer of Functions	The Kathwana Municipality Full Board meeting held on 8 <sup>th</sup> March, 2024 adopted and approved the transfer of functions for Kathwana Municipality and forwarded the same to the County Executive committee for approval and gazettment.	County Executive Committee	Done
<b>4<sup>th</sup> Quarter</b>			
<b>Agenda</b>		<b>Resolution</b>	
Approval of Kathwana Municipality Board Induction Training	The Kathwana Municipality Full Board meeting held on 10 <sup>th</sup> May, 2024 approved the Municipal Board induction training	Board Members Municipal Manager	Done
Approval and adoption of Tharaka Nithi County Gender Inclusion Framework	The Kathwana Municipality Full Board meeting held on 10 <sup>th</sup> May, 2024 adopted and approved the Tharaka Nithi County Gender Inclusion Framework and forwarded to the County Executive committee for approval	County Executive Committee	Done


  
 KATHWANA MUNICIPALITY  
 COUNTY EXECUTIVE COMMITTEE  
 10<sup>th</sup> MAY 2024

E. U. BUNTO - COUNTY MANAGER  
 KATHWANA MUNICIPALITY

Approval and adoption of Kathwana Municipality Grievance Redress Mechanism	The Kathwana Municipality Full Board meeting held on 10 <sup>th</sup> May, 2024 adopted and approved the Kathwana Municipality Grievance Redress Mechanism and forwarded to the County Executive committee for approval	County Executive Committee	Done
Approval and Adoption of Solid Waste Management Policy	The Kathwana Municipality Full Board meeting held on 10 <sup>th</sup> May, 2024 adopted and approved the Solid Waste Management Policy and forwarded the same to the County Executive committee for approval	County Executive Committee	Done
Approval and adoption of Kathwana Municipality Annual Investment Plan for FY 2024/2025	The Kathwana Municipality Full Board meeting held on 10 <sup>th</sup> May, 2024 adopted and approved Kathwana Municipality Annual Investment Plan for FY 2024/2025 for implementation.	Board Members Municipal Manager	Done
<b>FY 2024/2025</b>			
<b>1<sup>st</sup> Quarter</b>			
<b>Agenda</b>	<b>Resolution</b>	<b>Action to be taken by</b>	<b>Status</b>
Revision of Kathwana Municipality Integrated Development Plan (IDeP)	The Kathwana Municipality Full Board meeting held on 8 <sup>th</sup> August, 2024 approved the revision Kathwana Municipality Integrated Development Plan (IDeP) FY for implementation	Board Members Municipal Manager	Done
Approval of Kathwana Municipality Workplan For FY 2024/2025	The Kathwana Municipality Full Board meeting held on 8 <sup>th</sup> August, 2024 approved the Kathwana Municipality workplan for FY 2024/2025	<b>Municipal Manager</b>	Done
Approval of kathwana Municipality Full Board meeting Calendar for FY 2024/2025	The Kathwana Municipality Full Board meeting held on 8 <sup>th</sup> August, 2024 adopted and approved the Kathwana Municipality Full Board calendar for FY 2024/2025 for implementation	Board Members	Done
Approval of kathwana Municipality Public Citizen FORA FY 2024/2025	The Kathwana Municipality Full Board meeting held on 8 <sup>th</sup> August, 2024 adopted and approved the Kathwana Municipality Public Citizen FORA for FY 2024/2025	Board Members	Done
Brief of KUSP II program	The Municipal Manager briefed the Board members on KUSP II Programme on Minimum Condition and Performance Standards	Board Members Municipal Manager	On progress

Prepared by: **MUNICIPAL MANAGER**

